

DIGICEL PNG FOUNDATION FUNDING APPLICATION FORM

Application for **education** infrastructure for elementary or primary schools.

Your application for funding will be evaluated according to the information you provide on this form. Use extra sheets if necessary. Please pay particular attention to the supporting documentation listed on the final page, which must be submitted with your application. Incomplete forms cannot be considered.

Before you complete the form, kindly confirm how you came to know about Digicel PNG Foundation:

- Presentation Website News/Advertisement Contacts
 Social Media Other
-

A. General Information

A1. School Name:

A2. School Registration Code:

A3. Date school was established:

A4. School's address:
.....

A5. Provide contact details of two (2) of the School's Board Members:

Name: Position:

Phone: Email:

Address:

Name: Position:

Phone: Email:

Address:

A6. School Location

LLG: District:

Province:

Latitude: Longitude:

How would you describe accessibility to the school?

- Very remote (accessible only by air)
- Remote (only accessible by water or walk more than 1 hour)
- Rural (more than 30 minutes' walk to basic services/station)
- Urban (a 30 minute walk to shopping area)

A7. School enrolment details:

Total number of students: Boys: Girls:

School size:

- Large >300 students
- Medium 80 – 300 students
- Small < 80 students

A8. School staff details:

Total number of teachers: Male: Female:

A9. Current school infrastructure. Select from the list below:

Classrooms (bush material)	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Classrooms (semi-permanent)	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Offices/Staff Rooms	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Teacher's houses	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Toilets/Ablution Blocks	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Tanks	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Halls/Assembly Area	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Library	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Computer Lab	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Science Lab	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Canteen	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+
Mess Hall	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5+

B. Project Information

B1. What infrastructure are you applying for?

- Elementary School Double Classroom
- Primary School Double Classroom
- Library (Reward)

B2. Do you agree that Digicel PNG Foundation will use its own contractors to deliver this project?

- Yes
- No

If not, please explain:

.....
Please note that all Digicel PNG Foundation funded projects are constructed by the Foundation's registered contractors.

B3. Why is the school applying for education infrastructure?

.....

.....

.....

.....

.....

B4. Has this application been approved and supported by the School's Board of Management?

- Yes No Don't know/Unsure

If yes, please provide Board meeting minutes proving this. If no/don't know/unsure, please explain further:

.....

.....

B5. Describe previous infrastructure projects undertaken by the school in the past 5 years. Include the date, costs and a brief description of the level of success of the project (1=very successful, 2=successful, 3=not so successful, 4=unsuccessful)

Project	Date	Cost (k)	Description	Success level

B6. What were the funding sources for the above previous infrastructure projects? Please indicate the source (this includes elected member (MP) assistance), amount and a brief description of how the funds were used and accounted for.

Project	Date	Amount (k)	Description

B7. Has your school received any grants or assistance for any other activities from any other organisation, including Digicel Foundation? If yes, please provide details below:

Donor name	Date	Amount (k)	Description of activity

B8. Is the community aware of this application and does the majority support it?

- Yes No Don't know/Unsure

Have meetings been held to inform and involve the community about this project?

- Yes No Don't know/Unsure

If yes, please provide P&C meeting minutes proving this.

B9. How many people will be impacted by the project?

- Large > 1000
 Medium 100 – 1,000
 Small <100

B10. Does the community assist the school with activities free of charge? (eg. transport, maintenance etc)

- Yes No Don't know/Unsure

If 'yes', list how the community assists the school:

.....
.....

If 'no', provide some reasons why this may be so:

.....
.....

B11. If this application is successful, the community will be required to contribute "free" services (ie. accommodation for labourers, food, use of transport for materials etc) during the construction of the project. Does the community agree to this?

- Yes No Don't know/Unsure

B2. Which of the following will the community provide to support the project?

- Free labour Security and storage of material and worksite
 Cost of utilities Fundraising
 Accommodation Equipment, fittings, furniture
 Meals for contractors Other

B13. What are the skills that exist within the community?

- Carpenter Cabinet Maker Farmer Dress Maker
 Mason Teacher Plumber Book Keeper/Accountant
 Painter Contractor Baker Other

B14. What percentage of the community impacted by the project have a wage earning job?

- <10% <30% <50% <80%

What is the main socio-economic activity in your area:

- | | | |
|---|---|---|
| <input type="checkbox"/> Fishing | <input type="checkbox"/> Agro business | <input type="checkbox"/> Floriculture |
| <input type="checkbox"/> Subsistence farming | <input type="checkbox"/> Carpentry/woodwork | <input type="checkbox"/> Informal market stalls |
| <input type="checkbox"/> Poultry farming | <input type="checkbox"/> Piggery | <input type="checkbox"/> Tucker box/Canteen |
| <input type="checkbox"/> Art & Craft (carvings etc) | <input type="checkbox"/> Sewing | <input type="checkbox"/> Cash crop |
| <input type="checkbox"/> Other | | |

B15. Are there any current land disputes on where the project will be erected?

- Yes No Don't know/Unsure

B16. Have there been any tribal fights or conflicts over the past year that may disrupt the project?

- Yes No Don't know/Unsure

Please provide P&C meeting minutes or Board meeting minutes proving this

C. Documentation & Confirmation

C1. Support documents checklist

(Place a tick in the box to show that each document is attached)

- School Learning Improvement Plan (SLIP)
- Guarantee letter from Provincial Education Authority (PEA) or District Education Authority (DEA)
- Bank statements for the school account
- Land Title and letter explaining the status of the land
- Photographs of the current school infrastructure with students both inside and outside the building(s)

C2. The following members of the school executive/board endorse this application:

Name: Position:
Email: Phone no.:
Signature: Date:

Name: Position:
Email: Phone no.:
Signature: Date:

C3. Contact person with whom Digicel PNG Foundation will liaise with for this application

Name: Position:
Email: Phone no.:

End of application

Please submit to the Digicel Foundation:

Postal address:

Digicel Foundation
PO Box 1618
Port Moresby
NCD

Email: digicelpngfoundation@digicelgroup.com

For queries about this application form, please contact us on telephone 7222 2601

Thank you!